

**City of Taunton**  
**Parks, Cemeteries and Public Grounds Commission**

**Meeting Minutes**

**Monday December 7, 2020**

Present: Commissioners Newman, Hoyer, Moran, Casey, Friary,  
Maintenance Supervisor Marshall, Recreation Supervisor Menard

**Appointment of Commissioner of Parks, Cemeteries and Public Grounds**

Commissioner Nunes made a motion to appoint AJ Marshall as the Commissioner of Parks, Cemeteries and Public Grounds for a term of Three years. Commissioner Friary seconded the Motion. All Members voted in Favor (Commissioner Casey did not participate in the discussion or vote as he works part time for the Department)

**Correspondences**

Attorney Prophet sent a correspondence concerning the use of a \$ 5000.00 donation that was allegedly made to the City of Taunton by the Estate of Christine White for possible improvements to the Walker Blake Graveyard. – The Letter was referred to City Solicitor Gay for his review.

**Cemetery Report**

The Burial Report for November was presented and is attached to the minutes.

**Maintenance Report**

The Maintenance Report was presented and is attached to the minutes.

**Lights On 2020**

Due to the COVID 19 Restrictions the traditional Lights on Ceremony was not held this year. A very small by invitation only ceremony was held as the Taunton Green was lit. The Ceremony was carried live by TCAM



**CITY OF TAUNTON**  
**MASSACHUSETTS**

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**PARKS, CEMETERIES & PUBLIC GROUNDS**

170 Harris Street  
Taunton, MA 02780  
(508) 821-1415  
FAX (508) 821-1065

**PUBLIC MEETING NOTICE**

The meeting of the Parks, Cemeteries & Public Grounds Commission will be held on **Monday, December 7, 2020**. The meeting will be held at the Parks, Cemeteries & Public Grounds Office, 170 Harris Street, Taunton, MA 02780 beginning at 3:30 PM.

**AGENDA**  
**3:30PM**

**Meet to appoint the Commissioner of Taunton Parks, Cemeteries & Public Grounds**

**Correspondences:**

**Regular Business:**

- Cemetery Report:
  - Monthly Burial Report
- Maintenance Report
- Recreation Report

**Old Business**

**New Business**

**Open Meeting Law: G.L. c. 30A, Section 18-25 as defined.**

**In an emergency, a separate notice will be posted as soon as reasonably possible prior to the meeting to discuss issue not included in this notice**

**Join:**

**The City of Taunton's  
Parks & Recreation Department**

**DEC 11, 12, 13 and 18, 19 & 20**

**5:00 pm – 8:00 pm**

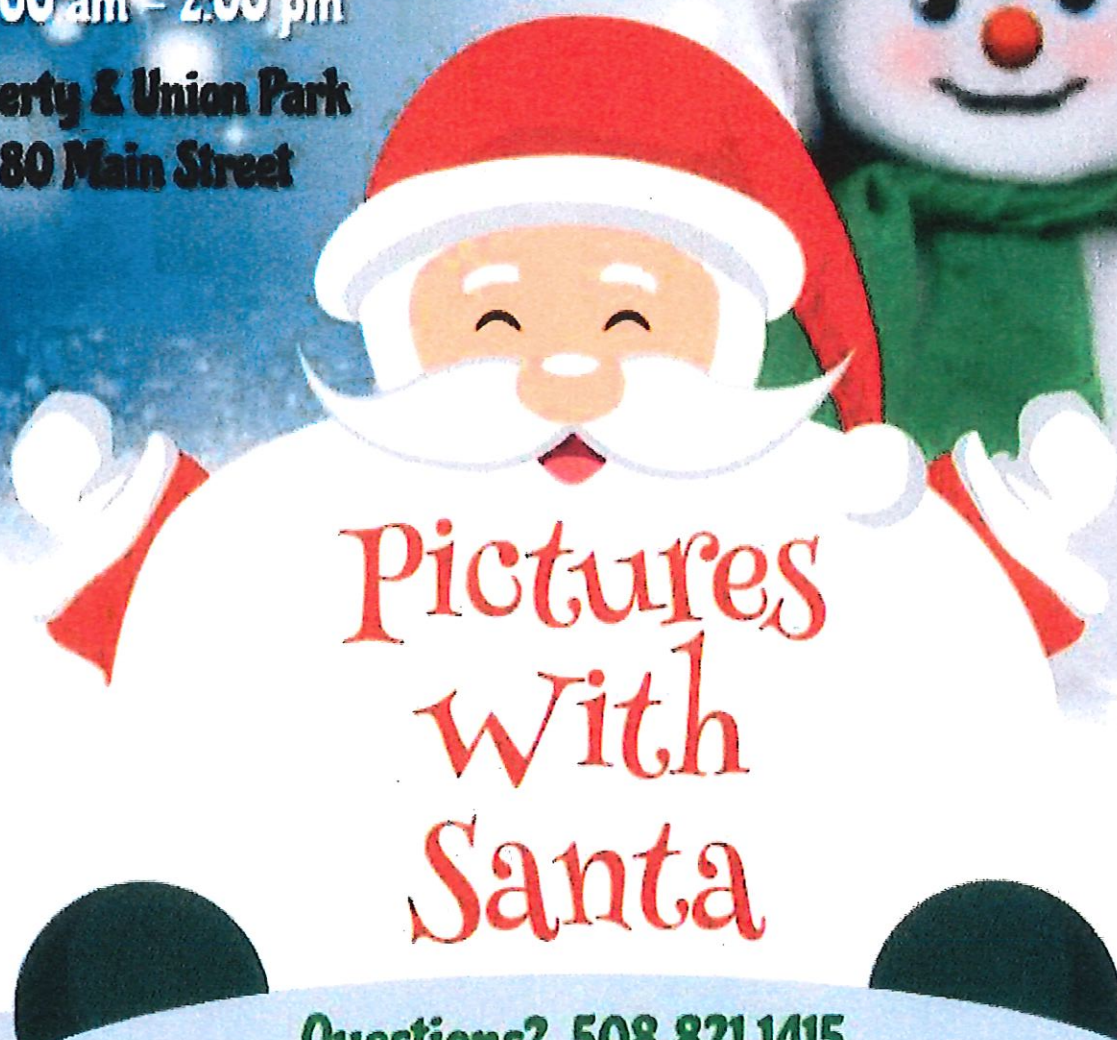
**12 Taunton Green**

**former Santander Bank  
(upstairs)**

**DEC 12th & 13th**

**10:00 am – 2:00 pm**

**Liberty & Union Park  
80 Main Street**



**Questions? 508.821.1415**

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## ***City of Taunton***



### ***Parks, Cemeteries and Public Grounds Commission Meeting***

***December 7, 2020***

### ***Maintenance Report***

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#### **Maintenance Projects**

- Fall Clean –Ups started
- Several days of Storm Damage Clean up
- Completed Christmas Display
  - Taunton Green
  - Liberty and Union Park
  - Vietnam Fountain
  - Robert Treat Paine

#### **Capital Project Update**

- Mayflower Cemetery Expansion Layout
  - BETA received the Survey and expects to present the three layouts to the Commission at the November Meeting – Now expects that in two weeks
- Memorial Park Renovations
  - Currently out to Bid
  - A lot of Interest in the Project – Over 17 Companies have picked up plans
  - Construction Walk Thru Tuesday 12/8/2020 @ 10am
  - Bids are due Friday 12/18/2020 @ 2pm and will be opened following.
- Walker Park Fence Project
  - 95 % Complete
- Mayflower and MT Pleasant Cemeteries – Tree Concerns
  - Arborist has completed on site work; awaiting final report
- Cemetery Records Modernization Project
  - Contracts have been signed.
  - Project should begin within month
- Flanery Playground
  - MOECD Moving Forward with the Project
  - Community Meeting attended by 1 neighbor
  - Spring Construction Start
- Liberty and Union Project
  - Punch List items to be resolved
    - Waiting on Fence and Gates



CITY OF TAUNTON  
MASSACHUSETTS  
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PARKS, CEMETERIES & PUBLIC GROUNDS

Monthly Burial Report: November 30, 2020

<u>Deceased Name</u>	<u>Opening</u>	<u>Liner</u>	<u>Overtime</u>	<u>Lot Fee</u>	<u>Perpetual Care</u>	<u>Recording Fees</u>	<u>Total</u>
Irizarry, Efrain Mayflower Hill Cemetery Date of Funeral 11/06/2020	\$360.00	\$210.00					\$570.00
Travers, Iona A.V. Mayflower Hill Cemetery Date of Funeral 11/13/2020	\$780.00	\$505.00					\$1285.00
Woodward, Richmond B. Oakland Cemetery Date of Funeral 11/18/2020	\$780.00	\$505.00					\$1285.00
Serpa, Hercilia A. Mayflower Hill Cemetery Date of Funeral 11/20/2020	\$780.00	\$505.00					\$1285.00
Teixeira, Eudes Mayflower Hill Cemetery Date of Funeral 11/23/2020	\$780.00	\$505.00		\$470.00	\$470		\$2225.00



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Freeman, Timothy J. Mayflower Hill Cemetery Date of Funeral 11/23/2020	\$780.00	\$505.00		\$940.00	\$940	\$12	\$3177.00
Llanos, Roberto Luis Mayflower Hill Cemetery Date of Funeral 11/30/2020	\$360.00	\$210.00		\$470.00	\$470		\$1510.00

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### *Parks, Cemeteries and Public Grounds Commission Meeting*

*December 7, 2020*

### *Maintenance Report*

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- Hopewell Pool
  - Weston and Sampson was on site and has begun the work needed to produce the design / bid documents
  - We received preliminary plans and will be reviewing and going out to bid in December
- **Staffing**
  - Update on Tree Division Staffing
- **Budget / Purchasing**
  - New Wood Chipper requested in Supplemental Budget.
  - Requested additional money for Hopwell Park due the termination of the MOU with Coyle and Cassidy High School.

## **Special Events**

- Picture Day with Santa – Flyer